

Checklist for feedback on assessment:

	Yes	No	N/a
Information about feedback			
Is there a Feedback section* that clearly explains the feedback mechanism the unit will follow? (*this may be found in the Assessment area)			
Is clear information given about how and when students can expect to receive feedback, including formative feedback?			
Are students offered opportunities to: <ul style="list-style-type: none"> - clarify what constitutes feedback? - understand their responsibility to act upon feedback? - learn how to make effective use of feedback? 			
Timing of feedback			
Is the feedback provided in a timely fashion?			
Are students allowed sufficient time to reflect upon and consider how to make use of feedback prior to embarking upon forthcoming assessments?			
Content of feedback			
Does the feedback reflect the learning outcomes, marking criteria, and grade descriptors (where grades are awarded)?			
Is the feedback tailored to the individual student's strengths and weaknesses?			
Does the feedback help the student understand: <ul style="list-style-type: none"> • the marks or grades they have received for the work submitted? • how their performance might be improved in future (feed forward)? 			
Does the feedback contain positive, encouraging comments where possible as well as pointers for future improvement?			

Comments: