

Date	Day	Course	Audience	Prerequisites	Time	Location	Format	Max Duration	Max capacity
WC 16th June									
16/06/2025	Monday	Canvas Basics	Any staff member who is not a unit coordinator	None	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
17/06/2025	Tuesday	Canvas Basics	Any staff member who is not a unit coordinator	None	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
17/06/2025	Tuesday	Digital Discovery: Canvas Studio Webinar	Any staff member interested in interactive video demos	None	13:00 - 14:00	Webinar	Online	1 hour	200
18/06/2025	Wednesday	Canvas Basics	Any staff member who is not a unit coordinator	None	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
19/06/2025	Thursday	Canvas Basics	Any staff member who is not a unit coordinator	None	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
20/06/2025	Friday	Unit Construction Workshops	Open to all unit coordinators with a semester 1 course unit, though NURS/Bmidwif staff enco	None	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
WC 30th June									
01/07/2025	Tuesday	Creating and managing assignments in Canvas	Academic staff who run assignments	Must have completed either a Unit Construction workshop, Canvas Basics or have a working	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
02/07/2025	Wednesday	Canvas Studio Workshop	Any staff member	Recommended to have some Canvas knowledge before attending	10:00-13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
03/07/2025	Thursday	Quizzes and Testing in Canvas	Academic staff who run Quizzes or Tests in their units	Must have completed either a Unit Construction workshop, Canvas Basics or have a working	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
04/07/2025	Friday	Unit Construction Workshops	Open to all unit coordinators of Full Year Units	None. If you have already attended a S1 version of this course, you do not need to re-attend	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
WC 7th July									
07/07/2025	Monday	Unit Construction Workshops		None	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
08/07/2025	Tuesday	Creating and managing assignments in Canvas	School Assessment and Progression team primary SHS, but open to other school PS staff	Orientation to Canvas (run in February) OR Canvas Basics	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	8
09/07/2025	Wednesday	Creating and managing assignments in Canvas	School Assessment and Progression team primary SBS, but open to other school PS staff	Orientation to Canvas (run in February) OR Canvas Basics	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	8
10/07/2025	Thursday	Creating and managing assignments in Canvas	School Assessment and Progression team primary SMS, but open to other school PS staff	Orientation to Canvas (run in February) OR Canvas Basics	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	15
11/07/2025	Friday	Unit Construction Workshops			10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
WC 14th July									
14/07/2025	Monday	Unit Construction Workshops	Open to all unit coordinators with a semester Full year or Semester 2 course unit, though MPI	None	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
15/07/2025	Tuesday	Unit Construction Workshops	Open to all unit coordinators with a semester Full year or Semester 2 course unit, though BIO	None	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
16/07/2025	Wednesday	Canvas Studio Workshop	Any staff member	Recommended to have some Canvas knowledge before attending	10:00-13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
17/07/2025	Thursday	Quizzes and Testing in Canvas	School Assessment and Progression teams	Orientation to Canvas (run in February) OR Canvas Basics	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	15
18/07/2025	Friday	Unit Construction Workshops	Open to all unit coordinators	None	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
WC 21st July									
23/07/2025	Wednesday	Quizzes and Testing in Canvas	Academic staff who run Quizzes or Tests in their units	Must have completed either a Unit Construction workshop, Canvas Basics or have a working knowledge of	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
24/07/2025	Thursday	Creating and managing assignments in Canvas	Academic staff who run assignments	Must have completed either a Unit Construction workshop, Canvas Basics or have a working knowledge of	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
25/07/2025	Friday	Canvas BASICS	Any staff member who is not a unit coordinator	Any staff member who is not a unit coordinator	10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
WC 30th June									
28/07/2025	Monday	Unit Construction Workshops	Open to all unit coordinators with a semester Full year or Semester 2 course unit, though MPH staff encouraged.		10:00 - 13:00	Stopford 1.061, 1.062, 1.063	Face to Face	3 hours	30
Daily	Daily	Face to face Drop-in	Anyone needing to talk to someone about canvas	none	13:00 - 14:00	Stopford 1.061, 1.062, 1.063	Face to Face	2 hours	30

Coming soon	Day	Event	Audience	Time	Location	Format	Max Duration	Max capacity
July/August	TBD	Digital Discovery: Adding SCORM into Canvas	Staff using SCORM in Canvas courses		Webinar	Online	1 hour	200
July/August	TBD	Digital Discovery: Adding Cadmus into Canvas	Staff using Cadmus		Webinar	Online	1 hour	200
July/August	TBD	Digital Discovery: Marking student work using speedg	Staff who need to mark essays and submissions		Webinar	Online	1 hour	200
July/August	TBD	Digital Discovery: Adaptively releasing content in Cai	Staff who need to release content based on specific factors		Webinar	Online	1 hour	200
July/August	TBD	Digital Discovery: Managing Students in your Canvas	Staff who need to split students into administrative groupings (not group work)		Webinar	Online	1 hour	200